

# IRIE

## Music Festival

Nathan Phillips Square  
August 4<sup>th</sup> to 7<sup>th</sup>, 2006

### 2006 IRIE MARKETPLACE APPLICATION FOR RENTAL OF EXHIBIT SPACE

#### Exhibitor Information

Name of Vendor (Company or individual name): \_\_\_\_\_

Contact Person: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_ Website: \_\_\_\_\_

City: \_\_\_\_\_ Prov./State: \_\_\_\_\_ Postal/ZIP Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Bus. Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Please circle the category(s) that best describes your products:**

Jewelry/Accessories      Books      Music      Clothing      Musical instruments  
Health & Beauty Products      Home Decor      Other

#### Space & Fees

##### BOOTH TYPE (max 10' x 10' area)

<b>General</b>	<b>\$135 per day** or \$500 for 4-days</b>	<b>= \$</b>
<b>Information</b>	<b>\$80 per day** or \$300 for 4-days</b>	<b>= \$</b>
	7% GST	= \$
	<b>TOTAL DUE</b>	<b>= \$</b>

**Booking/Payment Deadline:** Applications for exhibit space and full payment must be received by **May 26<sup>th</sup>, 2006**. We accept cash, company cheques and money orders. It is understood that the fee will be refunded if the application is not accepted by the organizers. **Cheques should be made payable to Toronto Urban Music Festival Incorporated.**

\*\* minimum of 3 days

## Product List

List ALL products (any item not listed below may not be sold)

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Continue on a separate sheet if necessary.

## Vendor Requirements

### **Applicants must submit the following:**

- Completed Application Form
- A photo of the concession booth
- A list of items to be sold
- Valid certificate of insurance (C.I.)
- List of ALL electrical equipment and power requirements
- List of ALL delivery vehicles (Make/Model/Plate Number)
- Payment (by cash, cheque or money order) for booth fees

**Application packets including all of the above items, must be received no later than June 23<sup>rd</sup>, 2005. Space is limited. Apply early to avoid disappointment. If your application is not accepted, your payment and C.I. will be returned by July 7<sup>th</sup>, 2006.**

### **Insurance**

Each vendor must carry a minimum of \$1,000,000 in liability coverage. A valid CERTIFICATE OF INSURANCE naming the Toronto Urban Music Festival Incorporated as additionally insured must accompany each application.

### **Electric Power Requirements**

The event will supply your vendor area with one (1) 110 VAC electric outlet at no charge. Vendors should supply 50 foot heavy duty outdoor AC 110 VAC electric extension cord(s) to reach reserved electric outlets. Each additional 110 VAC electric outlet or 220 VAC service needed an Electricians Tap Fee of \$50 will be charged to the vendor.

### **Vehicle License Plate Numbers**

Please provide vehicle license plate numbers for all delivery vehicles. Please note that these vehicles will not be allowed on site 30 minutes before the start of the event on each day. During the event these vehicles will have to be removed from the site. Please note that vehicle access is extremely restricted and that no vehicles are allowed onto a large section of the site. It is therefore advisable to restrict your need for vehicles to only essential ones. You will have to cover parking costs at your own expense.

### **Canopies/Tents**

Vendors are required to supply their own canopies or tents. Sandbags or other heavy objects **MUST** be used to secure the canopy/tent to prevent movement in cases of strong winds. Please note City of Toronto staff will inspect your canopy/tent each day to ensure that it is adequately secured.

## General Information

### Equipment provided by the Festival

- One 6 ft table
- Two chairs
- One Electrical hook-up to central supply

### Advertising & Promotion

All participating vendors who meet the June 23<sup>rd</sup> deadline for application and payment will be advertised on the festival website.

### Clean Up

You will be responsible for your own clean up and removal of trash.

### Security

Daytime and limited overnight (Friday, Saturday and Sunday night) security is provided, however, the Festival organizers do not carry insurance to cover vendor's personal property. The Festival will not be responsible for lost, stolen or damaged merchandise or equipment.

### Festival Dates & Times

Nathan Philips Square

Friday, August 4<sup>th</sup> - 12 pm to 10 pm

Saturday, August 5<sup>th</sup> - 12 pm to 10 pm

Sunday, August 6<sup>th</sup> - 12 pm to 10 pm

Monday, August 7<sup>th</sup> - 12 pm to 8 pm

### Set-Up Times

Vendors are responsible for setting up their own booths. Set-up must be completed 30 minutes prior to festival start times. All vehicles must be removed from the concession area 30 minutes prior to exhibit hours.

### Breakdown

Vendors are responsible for the breakdown of their booths. Vendors may not begin booth breakdown until 30 minutes prior to the festival end time.

## Rules & Regulations

1. Vendors will be allocated a specific position on the site by the event organisers. Failure to comply with the siting instructions will result in removal from the site without a refund of fee.
2. This application must be signed by the applicant when it is submitted.
3. No solicitations shall occur outside of the assigned booth space.
4. Only those items approved by the IRIE Music Festival may be sold.
5. All sales and income taxes are the responsibility of the vendor.
6. All vehicles must be removed from the concession area 30 minutes prior to exhibit hours.
7. The IRIE Music Festival organizers reserve the right to cause removal of vendors from the grounds if regulations are not observed anytime during the festival.
8. The IRIE Music Festival organizer's reserve the right to reject any and all applications.
9. This is a "Rain or Shine" Event (no rain date scheduled)
10. Applicants will be notified of acceptance at the phone number, e-mail addresses and/or mailing address specified by the applicant.

## Risk & Liability

I, the undersigned, hereby release and agree to hold harmless the Toronto Urban Music Festival Incorporated, organizers of the Irie Music Festival, from any damage to my property or any personal injury which I or my helpers may sustain while participating in the IRIE Music Festival on August 4, 5, 6 and 7, 2006. Further, I agree to abide by all policies and guidelines developed by the IRIE Music Festival organizers. I understand that failure to follow these regulations can mean expulsion from this year's or future festivals.

I understand that my space rental fee cannot be refunded after July 7<sup>th</sup>, 2006.

I understand that the festival does not carry insurance to cover my personal property and that I store my equipment and merchandise at my own risk.

I further understand that as an independent contractor I will be responsible for reporting all sales tax directly to the provincial and federal government.

I have read all application information for the IRIE Music Festival and agree to abide by these terms.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_ **(Make cheques payable to Toronto Urban Music Festival Incorporated)**

**Please complete, sign and send this form along with payment and the required documentation to:**

Vendor Coordinator  
IRIE Music Festival  
4-2880 Queen St. E., Suite 123  
Brampton, ON L6S 6H4

Questions?

Call: 905-799-1630 x: 28 Fax: 905-799-2788

E: [vendors@iriemusicfestival.com](mailto:vendors@iriemusicfestival.com)

W: [www.iriemusicfestival.com](http://www.iriemusicfestival.com)