

IRIE

Music Festival

Nathan Phillips Square
August 4th to 7th, 2006

2006 IRIE BOOK & ART FAIR

APPLICATION FOR RENTAL OF EXHIBIT SPACE

Exhibitor Information

Name of Vendor (Company or individual name): _____

Contact Person: _____

E-Mail: _____

Address: _____

Website: _____

City: _____

Prov./State: _____

Postal/ZIP Code: _____

Home Phone: _____

Bus. Phone: _____

Fax: _____

Please circle the category(s) that best describes your products:

Ceramic Jewelry Photography Glass Leather Fiber Wood
Drawing Printmaking Musical Instruments Mixed Media Sculpture Other

To insure that the Irie Book and Art Fair grows we require that all work for exhibit and/or sale be original handmade art forms. T-shirts, hats and sweatshirts are not permitted. Handmade clothing and textiles are allowed. The Irie Art & Book Fair opens on August 5th and is free to the general public. Artists are encouraged to open all three days of the fair.

Space & Fees

BOOTH TYPE (max 10' x 10' area)

Artist/Demonstration **\$75 per day* or \$250 for 4-days** = \$

* minimum of 2 days

7% GST = \$

TOTAL DUE = \$ _____

Booking/Payment Deadline: Applications for exhibit space and full payment must be received by **May 26th, 2006**. We accept cash, company cheques and money orders. It is understood that the fee will be refunded if the application is not accepted by the organizers. **Cheques should be made payable to Toronto Urban Music Festival Incorporated.**

Product List

Describe the items to be exhibited or sold. Please include photos of the items and a booth/exhibit photo if available.

Continue on a separate sheet if necessary.

Artist Requirements

Applicants must submit the following:

- Completed Application Form
- A photo of the concession booth
- A list of items to be sold
- Valid certificate of insurance (C.I.)
- List of ALL electrical equipment and power requirements
- List of ALL delivery vehicles (Make/Model/Plate Number)
- Payment (by cash, cheque or money order) for booth fees

Application packets including all of the above items, must be received no later than June 23rd, 2006. Space is limited. Apply early to avoid disappointment. If your application is not accepted, your payment and C.I. will be returned by July 7th, 2006.

Insurance

Each artists must carry a minimum of \$1,000,000 in liability coverage. A valid CERTIFICATE OF INSURANCE naming the Toronto Urban Music Festival Incorporated as additionally insured must accompany each application.

Electric Power Requirements

The event will supply your exhibit area with one (1) 110 VAC electric outlet at no charge. Artists should supply 50 foot heavy duty outdoor AC 110 VAC electric extension cord(s) to reach reserved electric outlets. Each additional 110 VAC electric outlet or 220 VAC service needed should be detailed in your application. An additional fee may apply.

Vehicle License Plate Numbers

Please provide vehicle license plate numbers for all delivery vehicles. Please note that these vehicles must be removed from the site 30 minutes before the event start time. During the event these vehicles will have to be removed from the site. Please note that vehicle access is extremely restricted and that no vehicles are allowed onto a large section of the site. It is therefore advisable to restrict your need for vehicles to only essential ones. City Hall parking is available underground and is accessible from Queen St. and Bay St. You will have to cover parking costs at your own expense.

Canopies/Tents

Artists are required to supply their own canopies or tents. Sandbags or other heavy objects **MUST** be used to secure the canopy/tent to prevent movement in cases of strong winds. Please note City of Toronto staff will inspect your canopy/tent each day to ensure that it is adequately secured.

General Information

Equipment provided by the Festival

- One 6 ft table
- Two chairs
- Electrical hook-ups to central supply

Advertising & Promotion

All participating vendors who meet the June 23rd deadline for application and payment will be advertised on the festival website.

Clean Up

You will be responsible for your own clean up and removal of trash.

Security

Daytime and limited overnight (Friday and Saturday night) security is provided, however, the Festival organizers do not carry insurance to cover artist's personal property. The Festival will not be responsible for lost, stolen or damaged merchandise or equipment.

Festival Dates & Times

Nathan Philips Square

Friday, August 4th - 12 pm to 10 pm

Saturday, August 5th - 12 pm to 10 pm

Sunday, August 6th - 12 pm to 10 pm

Monday, August 7th - 12 pm to 8 pm

Set-Up Times

Set-up begins at 8 am on Friday, August 4th, 2006. Artists are responsible for setting up their own booths. Set-up must be completed 30 minutes prior to festival start times. All vehicles must be removed from the concession area 30 minutes prior to exhibit hours.

Breakdown

Artists are responsible for the breakdown of their booths. Artists may not begin booth breakdown until 10 pm on Friday, Saturday and Sunday and 9 pm on Monday.

Rules & Regulations

1. Vendors will be allocated a specific position on the Square by the event organisers. Failure to comply with the siting instructions will result in removal from the site without a refund of fee.
2. This application must be signed by the applicant when it is submitted.
3. No solicitations shall occur outside of the assigned booth space.
4. Only those items approved by the IRIE Music Festival may be sold.
5. All sales and income taxes are the responsibility of the vendor.
6. All vehicles must be removed from the concession area 30 minutes prior to exhibit hours.
7. The IRIE Music Festival organizers reserve the right to cause removal of vendors from the grounds if regulations are not observed anytime during the festival.
8. The IRIE Music Festival organizer's reserve the right to reject any and all applications.
9. This is a "Rain or Shine" Event (no rain date scheduled)
10. Applicants will be notified of acceptance at the phone number, e-mail addresses and/or mailing address specified by the applicant.

Risk & Liability

I, the undersigned, hereby release and agree to hold harmless the Toronto Urban Music Festival Incorporated, organizers of the Irie Music Festival, from any damage to my property or any personal injury which I or my helpers may sustain while participating in the IRIE Music Festival on August 4, 5, 6 and 7, 2006. Further, I agree to abide by all policies and guidelines developed by the IRIE Music Festival organizers. I understand that failure to follow these regulations can mean expulsion from this year's or future festivals.

I understand that my space rental fee cannot be refunded after July 7th, 2006.

I understand that the festival does not carry insurance to cover my personal property and that I store my equipment and merchandise at my own risk.

I further understand that as an independent contractor I will be responsible for reporting all sales tax directly to the provincial and federal government.

I have read all application information for the IRIE Music Festival and agree to abide by these terms.

Signature _____ Date _____

Amount Enclosed: \$ _____ **(Make cheques payable to Toronto Urban Music Festival Incorporated)**

Please complete, sign and send this form along with payment and the required documentation to:

Vendor Coordinator
IRIE Music Festival
4-2880 Queen St. E., Suite 123
Brampton, ON L6S 6H4

Questions?

Call: 905-799-1630 x: 28 Fax: 905-799-2788

E: vendors@iriemusicfestival.com

W: www.iriemusicfestival.com